

July 29, 2020

Below is our preliminary draft plan for those students who are not able to return physically to our school at this time. This model will also be our basic framework if the entire school needs to pivot to HOME learning.

HOME LEARNING

- Students will be offered a blend of Synchronous (real time) and Asynchronous (recorded) sessions.
 - HOME students will be assigned to a Pod along with their grade level classmates.
 - HOME Students will receive a weekly schedule of required live sessions.
 - Some classes especially in grades K-2 may not be conducive to a live session.
 - HOME students will follow the weekly posted Pacing Guide for all inschool and HOME students.
 - Special area teachers will also present Live lessons and recorded lessons which may be varied in length and not necessarily last a class period.
 - HOME students will be attending weekly school Mass at the designated time.
- Live sessions will also be recorded and posted for later viewing by all students (HOME and School). This will allow for review for all students.
 - All students (in-person classroom and HOME) will be using either Digital Academy Live OR Google Classroom with Google Meets/ Zoom. Final decision on the platform is pending, but will be standardized for all students.
 - Privacy policy sign off will be included in the 2020-21 handbook. Adjustments may need to be made to Live offerings based on the final policy guidance received from the Diocese.
 - Disclaimer: Live sessions may at times have a short delay due to circumstances at school that may cause delay (Fire drills, previous class running a little late, technology glitch, etc.). Announced schedule changes may take place if there are special events/circumstances.

HOME TEACHING COORDINATORS

- HOME Teaching Coordinators will be assisting in facilitating HOME Learning. We are pleased to announce that Bridget DeSocio (K-4) and Nathan Graham (5-8) will be our coordinators this coming year. The role of these teachers will be to assist the student, the family, and the teacher in navigating the HOME learning environment. They will help with troubleshooting, communication, scheduling, etc.
 - Work with the students, parents and teachers to enhance the teaching-learning process.
 - Assist with addressing attendance concerns.
 - Training for using our digital platform, technology devices, on-line etiquette, etc.

- Design, in consultation with Pod teachers, the Live classroom schedule for HOME learners.
 - Provide real-time technology and instructional support for students during the school day.
 - Help students locate materials.
 - Assist teachers/students with technology glitches.
 - Facilitate obtaining materials needed from school.
 - Library books
 - Textbooks
 - Misc. materials
 - Chromebooks
 - Other duties as assigned and as needed
 - Assist with assessments, including Terra Nova and STAR, as needed.
 - Assist with providing social-emotional support
 - Examples: establishing connections with counselors, book clubs, discussion groups, feedback sessions, etc.
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- Code of Conduct for HOME students
 - HOME students will be expected to fully follow the code of conduct and technology handbook.
 - HOME students will be kind, respectful, and ready to learn.
 - HOME students will complete all work as assigned and in a timely manner.
 - HOME students should dress school appropriately, be on time for classes and establish a school appropriate routine (sleep, prayer, meals, exercise, breaks, etc.).
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- HOME learners are committing to our HOME learning program. If individual family circumstances change at the end of first quarter (November 2) or after Christmas break (January 4), the school will work with your family to determine when a transition back to in-person classroom learning is appropriate.
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- During the school year, should parents decide to move their children from in-person classroom learning to HOME learning they must wait until a specified entry point (listed above). This does not apply to students who are kept at home for illness or a two-week quarantine.
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- Full tuition will be charged for HOME Learning. HOME students will have access to all school technology, resources, teachers and staff. Our goal is to include our HOME students as a total part of our school educational and faith community.

