



# Family Guidelines for Re-Opening

2020-2021

# Health & Safety

## Physical Distancing

- Whenever possible, we will maintain 6 ft. physical distancing throughout the day to decrease risk of viral spread.

## Number of Students in a Room/Pod

- Numbers depend on grade level totals, class sizes, and size of learning spaces

## Pods

- Each student is assigned to a pod. Each pod is led by a licensed teacher. Students will remain in their classrooms for the majority of the day, with the exception of PE and recess. Teachers will move among classroom pods if they are teaching specific content areas.

## Learning Space Guard

- Each student will have a high-grade plastic learning space guard attached to his/her desk or learning space to add a barrier of protection in the classroom.

## Water Bottles

- Drinking fountains will not be operational at school. Touch-less bottle fillers will be working. Students should bring a full water bottle to school each day.



# Health & Safety

## Hand Washing

- Frequent hand washing and sanitizing will be encouraged, especially upon entering school, before and after recess, lunch, and restroom use.

## Ventilation

- Each classroom has its own circulation system.
- Fresh air is being circulated all day long.
- Filters will be changed more frequently.
- Hendricks Hall
  - The eighth grade classrooms located in Hendricks Hall are supplied with individual ventilation units. They are set up to pull fresh air in and bad air out. Air can be circulated in and out even if it's not calling for heating or cooling.

## Cleaning

- Our plan includes specific requirements for the ongoing cleaning and sanitizing all school/parish buildings. Buildings will be cleaned frequently, focusing on high traffic areas and common surfaces. Plexiglass barriers will be installed in main office areas. Our plan includes instructions for managing and cleaning shared areas such as hallways, the gymnasium, the cafeteria, and bathrooms.



# Health & Safety

## Face Masks

Face coverings are a vital element in the control of COVID-19 and many other respiratory viruses. As we begin the 2020-21 school year, the following guidelines will be followed:

On 8/14/20 Ohioans received the following order from the Department of Health: **Director's Order Requiring the Use of Facial Coverings in Child Education Settings:** I, Lance D. Himes, Interim Director of the Ohio Department of Health (ODH), pursuant to the authority granted to me in R.C. 3701.13 to "make special orders...for preventing the spread of contagious or infectious diseases" Order the following to prevent the spread of COVID-19 into the State of Ohio: Facial Coverings (Masks). Except as provided herein, all students, faculty, and staff in any child care setting, school building, or other location that provides care or education to any child in kindergarten through grade twelve in the State of Ohio shall wear facial coverings at all times when:

- a. In any indoor location including, but not limited to, classrooms, gymnasiums, offices, locker rooms, hallways, cafeteria, and/or locker bays;
- b. Outdoors on school property and unable to consistently maintain a distance of six feet or more from individuals who are not members of their household;
- c. Waiting for a school bus outdoors and unable to maintain a distance of six feet or more from individuals who are not members of their household; or
- d. Riding a school bus.

For purposes of this Order, a facial covering (mask) is any material that covers an individual's nose, mouth and chin.

See complete order at: <https://coronavirus.ohio.gov/static/publicorders/DO-K-12-facial-coverings.pdf>

### Additional guidelines for St. Brigid students and staff include:

1. Face coverings can include a cloth mask, a disposable mask, or a gaiter. The mask/gaiter must be able to cover the nose and mouth, but not worn as a hood or head covering.
2. Masks with an exhalation valve may not be worn at school.
3. \*\*Face shields may only be worn by students who cannot wear a mask. The shield must extend below the chin.
4. Face covering designs must be school appropriate.
5. The student should wear a mask that he/she can put on and take off independently.
6. It is advisable that each student have an extra mask in his/her backpack to be worn if the primary mask becomes wet or soiled.

<https://coronavirus.ohio.gov/static/faqs/COVID-19-FAQs-Face-Shields.pdf>

# Health & Safety

## Health Assessments

BEFORE coming to school EACH morning, families are asked to perform daily health assessments. Components include:

- **Temperature check** - temperature must be < 100 degrees F. for 24 hours (without fever-reducing medication) to attend
- **Symptom check** - if students have any of the following symptoms, they must stay home until symptom resolves or is evaluated by their health care provider:

**Fever or chills**

**Cough**

**Shortness of breath or difficulty breathing**

**Fatigue**

**Muscle or body aches**

**Headache**

**New loss of taste or smell/loss of appetite**

**Sore throat**

**Congestion or runny nose**

**Nausea or vomiting**

**Diarrhea**

- **Contact check** - if students have been in close contact (within 6 feet for more than 15 minutes) during the past 2 weeks with a person known to have COVID-19, they must follow quarantine guidelines.

# Infection Protocols

## Reporting Student Absence

- **K-8:** Report student absence by emailing [attendance@stbrigid.org](mailto:attendance@stbrigid.org) before 8:30 AM. In the subject line, include student name, grade level, and Pod teacher name. Within the email please share the reason for absence. During the current pandemic, we are obligated to track student and staff symptoms when absent from school.
- **Preschool:** To report a student absence if your child is in our preschool program, please email Mrs. Harper at [mrs.harper@stbrigid-school.org](mailto:mrs.harper@stbrigid-school.org). In the subject line, please include the child's name and the name of the pod. You will then receive an email from Hillary to complete a symptom reporting form. Please return this symptom reporting form to Mrs. Harper via email as soon as possible (same day) to ensure the safety of our students and compliance with licensing requirements.

## Illness at School

- If a student becomes ill at school with any of the symptoms listed above, he/she will be held in the Clinic Isolation room while awaiting parent pick-up. Please be certain that the school office is made aware of any change in contact information.



# Infection Protocols

## Quarantine & Isolation

- Each case of a positive COVID-19 test will be discussed with Franklin County Public Health Infectious Disease nurses. Next steps for quarantine/isolation will be determined by: timeline of exposure, classroom practices (distancing, masks, seating charts) in place at the time of exposure. The FCPH Department will determine on an individual basis if a few students/staff members or an entire pod will be affected. This may change depending on community spread and other conditions.
- If a student is quarantined, what does instruction look like? Students will be able to join HOME learners while they are quarantining, to the extent they are able.

## Travel Policy

The travel policy is a safety precaution to continue our efforts in supporting the well-being of the children, our families, and our staff.

When making your travel plans, please keep in mind that you will be required to quarantine for 14 days if you travel to a hot spot or high risk state as defined by the CDC and/or the State of Ohio. Please consult the State of Ohio website at: <https://coronavirus.ohio.gov/wps/portal/gov/covid-19/families-and-individuals/covid-19-travel-advisory/covid-19-travel-advisory>.

You will not need to quarantine after travel and may return to school immediately if you did not travel to a hot spot or a high risk state, if you were not exposed to Covid-19, and you are not showing symptoms of Covid-19.

Please be sure to plan ahead and check the CDC and State of Ohio travel advisories before making your plans.

As always, our goal is to minimize disruption while at the same time keeping you, your family, and our staff healthy and well.



# Academics and Programming

## TEACHER ASSIGNMENTS

- K- Mrs. Hare, Mrs. Troutman, Mrs. Stuart, Mrs. Grundei
- 1- Mrs. Sobecki, Mrs. O'Neil, Mrs. Long
- 2- Mrs. Springer, Mrs. Faler, Ms. Borgemenke
- 3- Mrs. Veeder, Mrs. Boyles, Mrs. Asencio
- 4- Mrs. Gutridge, Ms. Burger, Mrs. DeLucia
- 5- Mr. Byorth, Mrs. Wodarczyk, Mrs. Cecutti
- 6- Ms. Knabe, Mrs. Jordan, Mrs. VanHuffel
- 7- Mrs. Maschari, Ms. Nentwich, Mrs. Zetzer/Mrs. Regrut
- 8- Mrs. Hardin, Mr. Mazon





# Academics and Programming

## Curriculum

- St. Brigid of Kildare will continue to deliver high-quality instruction in core subjects (religion, language arts, math, science and social studies). Specials, with the exception of band for now, will occur. All specials will occur in the classroom with the exception of PE. PE will take place in the gym. Please refer to the handbook for changes to the PE uniform. The updated handbook will be available soon. PE information will also be available on the Re-Opening Safely Plan link on the website.
- The implementation of safety and health requirements (outlined earlier in this FAQ) will create new complexities in instruction, but our commitment remains to provide your child with an academically rigorous, faith-based education.

## Faith Life

- We will continue to practice Guided Christian Meditation.
- We will attend Mass virtually until further notice.
- Sacramental prep will continue.

## Meetings

- Parent meetings will be held virtually or via phone.

## Special Education

- The Academic Support Team will work with families to discuss how services listed within an IEP or an accommodation plan will be addressed. If adjustments need to be made, we will reach out to families.

## School Supplies

- Students will not share school supplies (e.g., books, crayons, technology, etc.), including for such subjects as art and music. Exceptions may be made for activities outdoors (such as outdoor physical education classes). If it is impossible to avoid sharing supplies, such supplies will be cleaned after every use.

## Arrival/Dismissal

- Procedures for arrival and dismissal will be changing for both car riders and bus riders. Detailed information will be forthcoming.

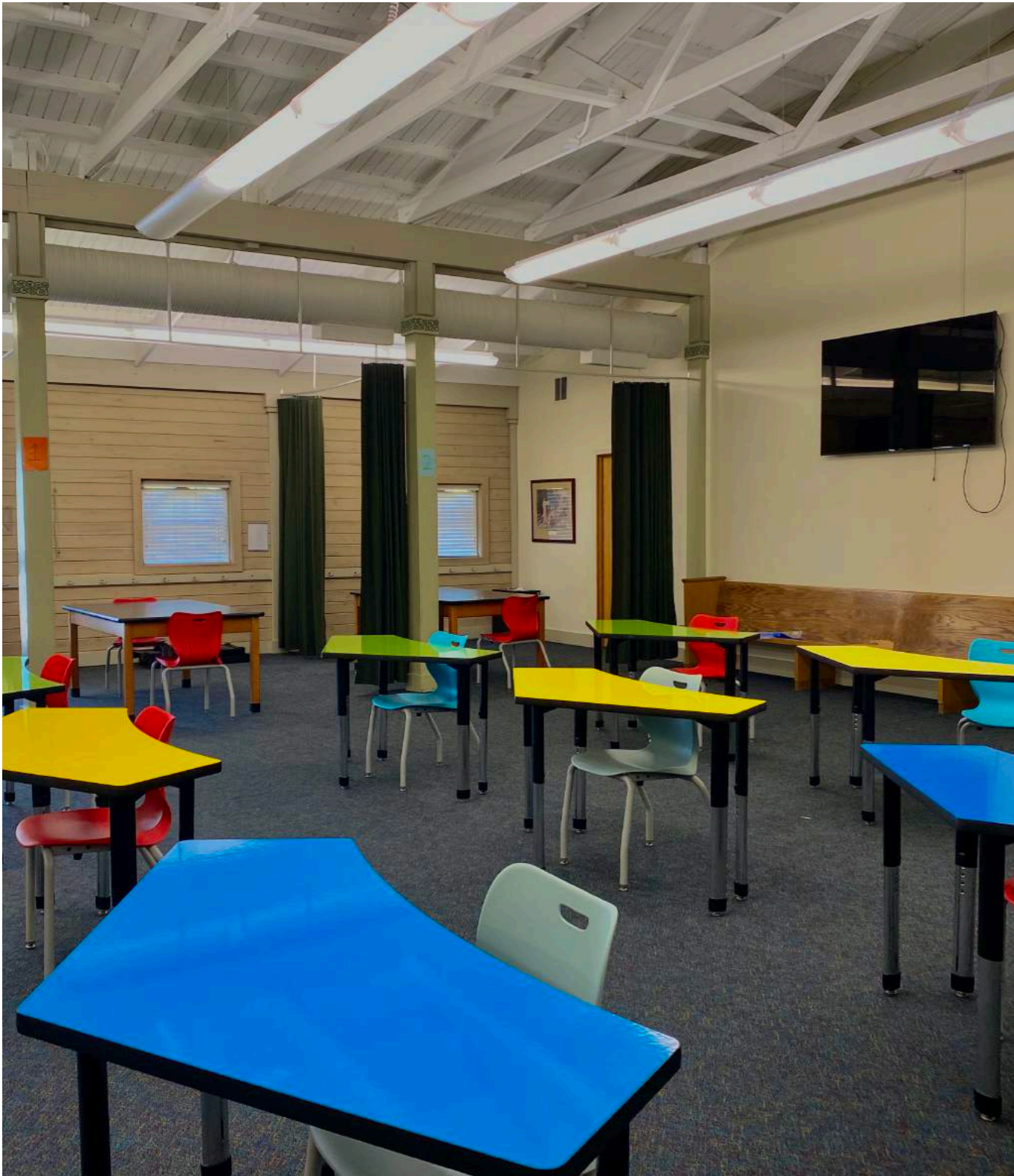
## Digital Platform

- Google Classroom and Google Meet accessed through Digital Academy.

## Field Trips

- Due to the COVID-19 pandemic, schools will not arrange in-person field trips during the 2020-21 school year, or until such time as field trips are deemed safe.

# Academics and Programming



## Lunch & Recess

- Our students will eat in their pods. The cafeteria staff will prepare individually packaged lunches available for purchase and deliver these to students. A menu will be provided.
- At this time, guests (including parents and family members) will not be invited to have lunch with students in order to mitigate risk.
- Pods will participate in outdoor recess, weather permitting, and will follow safety requirements. For example, pods must be physically distant from each other. The Task Force is currently finalizing our plan for providing a safe recess environment with choices for students and a process for sanitizing and cleaning toys, playground equipment, etc.

# Academics and Programming

## Pacing Guide

- Pacing guides will be shared/made available for all Saint Brigid of Kildare students.
- Pacing guides will be available, with a general weekly overview, each Monday morning by 8:00am.
- Pacing guides are fluid documents, so please check each morning for any necessary changes.

## Home Learning Plan

- Please see the Re-Opening Safely Plan link on the website.

## Communication

- Communication plans will be shared by the teachers.

## Feedback & Assessment

- Students will be initially assessed during the first few weeks of school.
- Feedback & Assessment will be discussed further at Curriculum Nights.

## Screen Time Guidance, Go Guardian

- <https://www.edutopia.org/article/pediatricians-balancing-screen-time-sleep-and-family-during-coronavirus>
- Breaks will occur during in-person learning.
- Go Guardian monitors all usage of the students' school email accounts regardless of the location of the log-in or the device used.

## Training for Students & Parents

- Students- Teachers will prepare students on how to utilize devices and products.
- Parents- We will provide training videos.

## Book Access

- At this time, students will not be visiting the library, but they will have access to our library collection. We will have an option for home learners as well.

## 1:1 Devices

- All students in grades K-8 will have a school-issued device.



Please note that based on guidance from the state, the department of health, the CDC, and/or the Diocese, the information in this guidebook is subject to change.